



COUNTY GOVERNMENT OF KERICHO
COUNTY PUBLIC SERVICE BOARD

VACANCIES

Kericho County Public Service Board wishes to recruit competent, self-driven and qualified staff to fill the following positions in the Department of Water, Energy, Environment, Forestry and Natural Resources pursuant to Article 176 of the Constitution of Kenya and County Governments Act No.17 of 2012.

1. KCPSB/2023/253: DIRECTOR, WATER AND SANITATION JOB GROUP 'R'
(1 POST)

a) Duties and Responsibilities

Reporting to the Chief Officer, The Director will be responsible for the following;

- i. Developing, implementing and evaluating Strategic plans, workplans, program of activities and projects in collaboration with other Departments and Stakeholders.
- ii. Development and review of Water and Sanitation County Master Plans and identification of water and sanitation projects;
- iii. Initiate innovation, drawing on the latest research of new technologies for sustainable development and management of water;
- iv. Manage human, financial and material resources assigned to the division;
- v. Manage contracts and construction of Water and Sewerage Works undertaken directly or by contractors.
- vi. Organizing, directing, controlling and coordinating the functions of the directorate.
- vii. Interpreting and applying National and County Laws and other related statutes in the department in line with the County goals and objectives.
- viii. Developing appropriate policies, legal and Institutional frameworks for implementation on Water, Energy and Sanitation.
- ix. Approve annual work plans and financial budgets for the Directorate. Ensuring strict compliance with all financial, budgetary and procurement procedures.

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- x. Coordinating production, documentation and dissemination of the relevant information and maintain linkages with other Departments of the County;
- xi. Performing other duties that may be assigned from time to time by the Chief Officer.

b) Requirements for appointment

For appointment to this grade, an officer must;

- i. Be holder of at least a bachelor's degree in Water Engineering or Civil Engineering from a recognized Institution.
- ii. Be a holder of a master's degree in Water Engineering or Civil Engineering from a recognized Institution as an added advantage.
- iii. Be registered by Engineers Registration Board of Kenya as an Engineer and in good standing.
- iv. Be a member of the Institution of Engineers of Kenya (IEK).
- v. Must have attended Strategic Leadership Management Programme (SLDP) or an equivalent program lasting not less than six (6) weeks from a recognized institution will be an added advantage;
- vi. Have relevant knowledge and experience of not less than ten (10) years in a senior Public Service or the private sector.
- vii. Knowledge in Computer Aided Designs;
- viii. Be conversant with policy formulation and implementation.
- ix. Satisfy the requirements of chapter Six of the Constitution of Kenya 2010.

Key Competencies and Skills

- x. Strong Strategic leadership skills
- xi. Strong communication and reporting Skills
- xii. Ability to work and lead teams
- xiii. Strong negotiation skills
- xiv. Strong Effective problem-solving skills
- xv. Strong interpersonal and mentoring skill

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2. KCPSB/2023/254: DEPUTY DIRECTOR, WATER SERVICES (PRINCIPAL SUPERINTENDING ENGINEER (WATER), JOB GROUP 'Q' (2 POSTS))

a) Duties and Responsibilities

- i. Participating in preparation of professional and quality standards for construction of water supply and sewerage infrastructure;
- ii. Implement policies and programs on water and Sanitation project;
- iii. Preparing feasibility studies, final designs and validation of bill of quantities for water and sanitation projects;
- iv. Developing project proposals;
- v. Preparation of project drawings, cost estimates, and Bill of Quantities for water and sanitation projects;
- vi. Supervising the construction of water and sewerage works undertaken directly or by contract;
- vii. Advice on issuance of certificate of project completion;
- viii. Carry out structural integrity surveys and analysis of test results.
- ix. Monitoring the implementation of projects according to work plans to ensure quality assurance and outputs;
- x. Formulating, monitoring and evaluating physical and financial progress of development projects and programs;
- xi. Verifying technical tender documents on water supply and sewerage infrastructure;
- xii. Formulating water pricing policies and strategies for rural and urban water and waste water systems;
- xiii. Formulation and development of resource mobilization tools;
- xiv. Prepare County Development plans formulation, implementation and evaluations for the Department;
- xv. Oversee management of entrusted County Resources;
- xvi. Any other duties that may be assigned from time to time.

b) Requirements for Appointment

- i. Bachelors of Science degree in Civil/ Water Engineering from a recognized institution;
- ii. Be registered by Engineers Registration Board of Kenya as an Engineer and in good standing;
- iii. Be a member of the Institution of Engineers of Kenya (IEK);

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- iv. Master's degree in any of the following areas; Civil/Water Engineering from a recognized institution is an added advantage;
- v. Must have served in the position of Chief Superintending Engineer Water and Sewerage for a minimum period of three (5) years;
- vi. Must have attended Strategic Leadership Management Programme (SLDP) or an equivalent programme lasting not less than six (6) weeks from a recognized institution will be an added advantage;
- vii. Must have demonstrated general administrative ability required for direction, control and implementation of water and sewerage engineering programs and projects;
- viii. Knowledge in Computer Aided Designs;
- ix. Satisfy the requirements of chapter Six of the Constitution of Kenya 2010.

Key Competencies and Skills

- i. Strong mentoring and Coaching skills
- ii. Stakeholder engagement skills
- iii. Strong analytical skills
- iv. Innovative skills
- v. Good Interpersonal skills
- vi. Strong verbal and written communication skills

3. KCPSB/2023/255: ASSISTANT DIRECTOR, NATURAL RESOURCE MANAGEMENT, JOB GROUP "P" (1 POST)

a) Duties and responsibilities

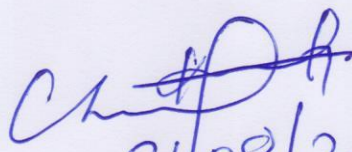
- i. Formulating, developing and implementing natural resource policies, legislation, strategies and action plans for natural resources management programs;
- ii. Evaluating and verifying employee performance through the review of completed work assignments and work techniques;
- iii. Organizing and participating in natural resources meetings;
- iv. Conducting advocacy, image building and publicity campaigns on natural resources;
- v. Ensuring safe custody of databases on natural resources;
- vi. Conceptualizing research and development needs on natural resources within the County;

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- vii. Undertaking monitoring, evaluation and reporting;
- viii. Collaborating and liaising with stakeholders and development partners;
- ix. Overseeing preparation of annual work plans and financial budgets and coordinate activities by scheduling work assignments, setting priorities and directing the work of subordinate employees;
- x. Supervising programs, controlling and coordinating functions in the natural resource section.;
- xi. Developing, implementing and evaluating the division's strategic plans, programs and projects in collaboration with other departments and stakeholders to manage County Natural Resources;
- xii. Monitoring the implementation of projects according to work plans to ensure quality assurance and outputs;
- xiii. Coordinating prospecting and mining of Natural Resources (granting, renewing and revoking artisanal mining permits, maintaining a register of artisanal miners and maintaining fair-trade);
- xiv. Oversee management of entrusted County Resources;
- xv. Any other duties that may be assigned from time to time.

b) Requirements for appointment

- i. Bachelor's Degree in any of the following disciplines: Geology, Mining, Limnology and Hydrology or Natural Resource Management from a recognized institution;
- ii. Be a member of a professional body in good standing;
- iii. Must have served in a position of Principal Environment and Natural Resources officer/mining officer for a minimum period of three (5) years;
- iv. Master's degree in Geology, Mining, Limnology and Hydrology or Natural Resource Management from a recognized institution will be an added advantage;
- v. Must have attended Senior Management Course (SMC) or an equivalent lasting not less than four (4) weeks from a recognized institution;


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4. KCPSB/2023/256: ASSISTANT ENGINEER II (WATER), JOB GROUP 'K' (1 POST)

a) Duties and Responsibilities

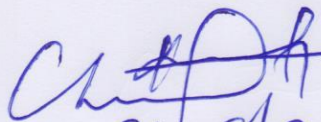
This is the entry and training grade for this cadre. An officer at this level will work under the guidance of a senior officer. Specific duties and responsibilities

- i. Carrying out feasibility studies;
- ii. Planning and designing water supply and sewerage infrastructure;
- iii. Carrying out research activities in various aspects of water, sewerage and hydraulic systems;
- iv. Assisting in developing project proposals;
- v. Assisting in preparation of drawings, cost estimates, and Bill of Quantities for water and sanitation projects;
- vi. In charge of project implementation as a project Engineer and site supervision;
- vii. Assist in preparation of technical and project progress reports from time to time;
- viii. Assist in evaluating tenders for works projects;
- ix. Oversee management of entrusted County Resources
- x. Any other duties that may be assigned from time to time.

b) Requirements for appointment

For appointment to this grade, a candidate must: -

- i. Be in possession of a Bachelor Degree in Civil or Water Engineering from a recognized institution;
- ii. Have Proficiency in computer applications skills;
- iii. Must be a graduate Engineer.


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5. KCPSB/2023/257: ENVIRONMENT AND NATURAL RESOURCES OFFICER JOB GROUP 'K' (1 POST)

a) Duties and Responsibilities

- i. Collecting and collating data and information related to environment and natural resource;
- ii. Participating in awareness creation and advocacy; and
- iii. Writing periodic reports.

b) Requirements for appointment

For direct appointment to this grade, a candidate must have;-

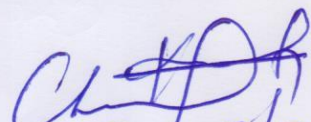
- i. A Bachelor's Degree in Environmental Sciences from a recognized institution;
- ii. Have Proficiency in computer applications skills

6. KCPSB/2023/258: CONSERVATOR OF FORESTS I JOB GROUP 'K' (1 POST)

This position entails coordination and performance of a wide range of technical and administrative duties, including implementation of sub- programmes. The officer will be expected to:-

a) Duties and responsibilities

- i. Identify and rehabilitate degraded sites;
- ii. Establish plantations and implement silvicultural prescriptions;
- iii. Devise measures for forest protection and biodiversity conservation;
- iv. Take initiative for safe custody and control of stores and accountable documents;
- v. Implement management initiatives and plans for revenue collection, utilization of infrastructure, plant and equipment;
- vi. Supervise orderly removal of forest products and community mobilization for forest management; Oversee preparation of annual work plans, progress and maintenance of relevant records.
- vii. Coordinate forest advisory activities, tree resource assessment, preparation of annual work plans, community action plans and preparation of progress reports;


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- viii. Organize launch of tree planting season in consultation with county governments;
- ix. Provide technical support on forestry field days, establishment of on-farm demonstration sites, urban forestry and roadside tree planting;
- x. Monitor utilization trends of tree resources;
- xi. Ensure timely collection of revenue;
- xii. Liaise with other stakeholders to promote conservation and development of riparian forests, biodiversity, sacred groves and shrines;
- xiii. And promote commercial forestry, wood energy conservation, forest based micro-enterprise and ecotourism.

b) Requirements for appointments

For appointment to this grade, an officer must have:-

- i. A Bachelor's degree in Forestry from a recognized Institution.
- ii. Certificate in Computer Application from a recognized institution.

7. KCPSB/2023/259: RENEWABLE ENERGY OFFICER I, JOB GROUP 'K' (1 POST)

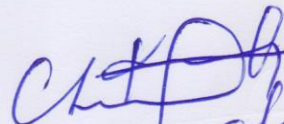
a) Duties and Responsibilities

- i. Collection, collation and analysis of data and information on renewable energy technologies and resources;
- ii. Assessment and evaluation of on-going and planned renewable energy programmes and project;
- iii. Assisting in the design, development, monitoring and appraisal of projects;
- iv. Participating in feasibility studies, dissemination of information to the public and budgeting for the Department programmes.
- v. Assist in development of Energy policies and standards

b) Requirements for Appointment


For appointment to this grade, an officer must have:-

- i. A Bachelor's degree in Renewable Energy and Technology from a recognized institution.
- ii. Computer applications Certificate.


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HOW TO APPLY:

- Applications should be made online through <https://psbkericho.co.ke/vacancies>.
- Applicants MUST attach **original scanned**: National Identity cards/passport, curriculum vitae, academic and professional certificates and other testimonials on or before **Friday 22nd September 2023**.
- Applicants must meet the requirements of Chapter (6) six of the Constitution of Kenya, specifically applicants must provide;
 - (a) A valid tax Compliance Certificate from the Kenya Revenue Authority (KRA);
 - (b) A valid Certificate of Good Conduct from the Directorate of Criminal Investigation (DCI);
 - (c) A valid Clearance Certificate from the Higher Education Loans Board (HELB); and
 - (d) A valid Clearance Certificate from an approved Credit Reference Bureau (CRB).


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