



COUNTY GOVERNMENT OF KERICHO
COUNTY PUBLIC SERVICE BOARD

VACANCIES

Kericho County Public Service Board wishes to recruit competent, self-driven and qualified staff to fill the following positions in the department of Agriculture, Livestock and Cooperative Management pursuant to Article 176 of the Constitution of Kenya and County Governments Act No.17 of 2012.

1. KCPSB/2023/203: AGRICULTURAL OFFICER, JOB GROUP 'K' (5 POSTS)

(a) Duties and responsibilities

Reporting to the Sub County Agricultural Officer the duties and responsibilities will entail;-

- i. Coordinating one of the following areas; crop production, land development, agricultural extension and project management,
- ii. Management of information desks within a division.

(b) Requirements for appointment

For appointment to this grade, a candidate must have:

- i. A Bachelor of Science (BSc.) degree in any of the following fields: Agriculture, Horticulture, Agriculture Economics, Agribusiness or Agricultural Extension from a recognized institution.
- ii. Certificate in computer applications from a recognized institution.

Terms of Service: Permanent and Pensionable.

2. KCPSB/2023/204: ASSISTANT AGRICULTURAL OFFICER JOB GROUP 'H' (6POSTS)

(a) Duties and responsibilities

Reporting to the Sub County Agricultural Officer the duties and responsibilities will entail;-

- i. Training and advising farmers on matters related to Crop Production, Land

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Development, planning and management of demonstration Plots.

(b) Requirements for appointment

For appointment to this grade, an Officer must have: -

- i) Kenya Certificate for Secondary Education **[KCSE] mean grade C (Plain)**;
- ii) A Diploma in any of the following fields: Agriculture or Horticulture from a recognized Institution.
- iii) Certificate in computer applications from a recognized institution.

Terms of Service: Permanent and Pensionable.

**3. KCPSB/2023/205: ENGINEER II (AGRICULTURE), JOB GROUP 'K'
(1 POSTS)**

(a) Duties and Responsibilities

This is the entry and training grade for degree holders. An officer at this level will be deployed in a project area where he/she will be involved in the implementation of engineering activities.

Specific duties will include implementation of programmes in soil and water conservation, mechanization extension and agro-processing.

(b) Requirements for Appointment

For appointment to this grade, a candidate must:

- i. Be in possession of a Bachelor's Degree in a field of Agricultural Engineering such as Soil or Water mechanization/Farm Power/Structures from a recognized institution.
- ii. Certificate in computer applications from a recognized institution.


Terms of Service: Permanent and Pensionable.

4. KCPSB/2023/206: PLANT MECHANIC, JOB GROUP 'H' (1 POSTS)

(a) Duties and Responsibilities

Duties and responsibilities of a mechanical engineer Grade I will involve: -

- i. Advanced servicing, repair and maintenance of light and heavy machinery and equipments;
- ii. Construction plant, earth moving equipment (excavators), off the road


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- trucks, commercial vehicles, including adjustment, balancing and relining brakes;
- iii. Adjustment of Toe-in, camber, castor, Wheel balancing, checking of bearings, diagnosing use modern equipment, correcting simple faults likely to occur in the electrical system of earth moving equipment, overhauling and setting up clutches;
 - iv. Diagnosis of general faults in Diesel/petrol engines, timing distributors, dismantling, cleaning and adjusting of carburetors;
 - v. Setting clearances and assembling of sub-assemblies after overhauls, cleaning of air locks in diesel fuel systems, removal of injectors and heater plugs;
 - vi. Replacing and timing of phase-injector pumps, use of workshop manuals (books) when necessary;
 - vii. Care for maintenance tools of the trade and other trade related work as may be assigned by Officer-in-charge/supervisor.

(b) Requirements for Appointment

Direct appointment to this grade will be made from candidates with at least KCSE mean grade D+ (plus) or equivalent and are in possession of;

- i. National Trade Test Certificates grade I for plant mechanics with a proven practical experience of having served for three (3) years as a mechanic with grade II.

OR

- ii. Relevant Preliminary level apprentice Certificate awarded by the Directorate of Industrial Training, with a proven practical experience of having served for three (3) years as a mechanic with grade II.

OR

- iii. Relevant preliminary level certificate awarded by the Kenya Institute of Highway and Building Technology, with a proven practical experience of having served for three (3)years as a Plant Mechanic grade II.

Terms of Service: Permanent and Pensionable.

4. KCPSB/2023/207: FISHERIES OFFICER, JOB GROUP 'K' (2 POST)

(a) Duties and Responsibilities

Reporting to the Sub County Fisheries Officer the duties and responsibilities will entail;-

- i. Receiving and compiling fisheries related statistical data from field Officers;
- ii. Analyzing fisheries data and preparing reports;
- iii. Assisting in Monitoring Control and Surveillance (MCS) of the fisheries resources;
- iv. Undertaking fisheries extension activities;
- v. Maintaining of ponds at fish farms and hatcheries;
- vi. Inspecting fish and fish handling facilities at fish landing sites, markets and farms;
- vii. Assisting in the promotion of fish marketing and value addition.

(b) Requirements for Appointment

For appointment to this grade, a candidate must have:

- i. Bachelor's Degree in any of the following fields; Fisheries or Aquatic Sciences from a recognized Institution; and
- ii. Certificate in computer applications from recognized institution.

Terms of Service: Permanent and Pensionable.

5. KCPSB/2023/208: ASSISTANT FISHERIES OFFICER III, JOB GROUP 'H' (2POST)


(a) Duties and Responsibilities

Reporting to the Sub County Fisheries Officer the duties and responsibilities will entail;-

- i. Assisting in delivering fisheries extensions services including conducting field days and training fishers
- ii. Collecting and compiling fisheries statistical data
- iii. Participating in fish quality assurance activities and marketing.

(b) Requirements and Appointment

- i. Kenya Certificate of Secondary Education mean grade C (plain) or its equivalent from a recognized institution;
- ii. Diploma in Fisheries or Aquatic Sciences from a recognized institution; and


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- iii. Certificate in computer applications from a recognized institution.

Terms of Service: Permanent and Pensionable.

6. KCPSB/2023/209: VETERINARY OFFICER I, JOB GROUP 'L' (2 POSTS)

(a) Duties and Responsibilities

Reporting to the Sub County Veterinary Officer the duties and responsibilities will entail;-

- i. Undertaking disease control activities such as disease search, vaccination and enforcement of livestock movement regulations;
- ii. Participating in the training of stakeholders in vector control programmes;
- iii. Treating sick animals; advising on good veterinary practices;
- iv. Collecting' data and preparing reports on animal health, products and markets;
- v. Providing advice on animal breeding and welfare;
- vi. Undertaking post-mortem examination and other diagnostic tests.

(b) Requirements for Appointment

For appointment to this grade, a candidate must. -

- i. Be in possession of a Bachelor of Veterinary Medicine (BVM) Degree from a recognized institution;
- ii. Be registered by the Kenya Veterinary Board, **and must be retained in the Kenya Veterinary Board Veterinary Surgeons Register for the year 2023;** and
- iii. Have a Certificate in computer applications from a recognized institution.

Terms of Service: Permanent and Pensionable.

7. KCPSB/2023/210: ANIMAL HEALTH ASSISTANT II, JOB GROUP 'G' (10 POSTS)

(a) Duties and Responsibilities

Reporting to the Sub County Veterinary Officer the duties and responsibilities will entail;-

- i. Carrying out simple treatment of animals; participating in disease search and reporting;
- ii. Demonstrating on milking techniques and external parasite control techniques such as dipping, spraying and dusting;

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- iii. Carrying out vaccination;
- iv. Undertaking closed castration, dehorning, deworming, disbudding, docking, debeaking and hoof trimming.

(b) Requirements for Appointment

For appointment to this grade an Officer must-

- i. A Certificate lasting not less than two (2) years in any of the following disciplines: Animal Health, Environmental Health, Animal health and Production from a recognized institution.
- ii. Be registered by the Kenya Veterinary Board(KVB)**and must be retained in the KVB register for Veterinary Technicians for the year 2023**
- iii. Certificate in meat inspection from a recognized institution will be an added advantage.
- iv. Certificate in computer applications from a recognized institution.

Terms of Service: Permanent and Pensionable.

8. KCPSB/2023/211: COOPERATIVE OFFICER I, JOB GROUP 'K' (2 POSTS)

a) Duties and Responsibilities

Duties and Responsibilities at this level will entail: -

- i. Implementing co-operative development activities/programmes;
- ii. Advising co-operative societies on proper conduct of meetings;
- iii. Evaluating new and existing co-operative societies; and
- iv. Enforcing co-operative legislation.

b) Requirements for Appointment

For appointment to this grade a candidate must have: -

- i. Bachelor's degree in any of the following disciplines: Co-operative Management or Micro-Finance from a recognized institution.
- ii. Certificate in computer application from a recognized institution.

Terms of Service: Permanent and Pensionable.

9. KCPSB/2023/212: COOPERATIVE AUDITOR II JOB GROUP 'J' (3 POSTS)

(a) Duties and responsibilities

Duties and responsibilities at this level will entail:

- i. Examining Vouchers and cashbooks, Ledgers confirming the propriety and accuracy of the transactions;
- ii. Carrying out Audit Inspections of societies records;
- iii. Collecting data on periodical financial returns, estimates of income and expenditure;
- iv. Computation of financial and statistical records based on routine or special sources of information;
- v. Auditing Annual accounts and undertaking audit Inspection of co-operative societies; and,
- vi. Any other duties that may be assigned.

(b) Requirements for Appointment

- i. Bachelor's Degree in any of the following disciplines: Commerce Business Management or Business Administration with a bias in Accounting/Finance from recognized institutions;
 - ii. Certified Public Accountants (CPA) Kenya Part II or Certified Internal Auditors (CIA)Part II from recognized institution;
- OR**
- iii. Certified Public Accountants (CPA K) Kenya Part III or Certified Internal Auditors (CIA)Part III from recognized institution;
 - iv. Must be a member of ICPAK;
 - v. Certificate in computer applications from a recognized institution.

Terms of Service: Permanent and Pensionable.

10. KCPSB/2023/213: ASSISTANT COOPERATIVE OFFICER III, JOB GROUP 'H' (2 POSTS)

(a) Duties and Responsibilities

This is entry and training grade for this cadre. An officer at this level will be required to work under guidance and supervision of a senior officer. Duties and responsibilities will entail: -

- i. Promoting co-operative societies.

- ii. Enforcing compliance with co-operative legislation.

(b) Requirements for Appointment

For appointment to this grade, a candidate must have: -

- i. Diploma in any of the following disciplines: - Co-operative management, marketing, or Micro-Finance from a recognized institution; and
- ii. Certificate in computer applications from a recognized institution.

Terms of Service: Permanent and Pensionable.

**11. KCPSB/2023/214: LIVESTOCK PRODUCTION OFFICER, JOB GROUP 'K'
(4 POSTS)**

(a) Duties and Responsibilities

Reporting to the Sub County Livestock Production Officer the duties and responsibilities will entail;-

- i. Preparing livestock technical information
- ii. Providing technical advice in animal production, livestock marketing, range management, apiculture, and ranching; promoting economic livestock farming
- iii. Participating in organizing extension activities which include field days, agricultural shows, field demonstrations, farmer field schools and farm visits
- iv. Participating in collaborative research activities
- v. Disseminating livestock production technologies such as construction of livestock housing and structures, milk production, pasture and fodder production and conservation, farm planning, gross margin analysis, on-farm feed formulation
- vi. Implementing livestock production programmes/projects in such areas as dairy cattle farming, beef cattle, sheep, goats, pigs, Poultry, rabbits, camels, donkeys breeding programmes, fodder Production and conservation, value addition to livestock Products, apiculture, emerging livestock and other animal Husbandry interventions
- vii. Capturing, maintaining and storing livestock data.

(b) Requirements for Appointment

For appointment to this grade, candidates must have: -

- i. Bachelor's degree in any of the following disciplines: - Animal Science, Animal Production, Livestock Production or Dairy Technology from a recognized Institution;
- ii. Certificate in computer applications.

Terms of Service: Permanent and Pensionable.

12. KCPSB/2023/215: ASSISTANT LIVESTOCK PRODUCTION OFFICER III, JOB GROUP 'H' (11 POSTS)

(a) Duties and Responsibilities

Reporting to the Sub County Livestock Production Officer the duties and responsibilities will entail;-

- i. Carrying out practical demonstrations relating to livestock production;
- ii. Accompanying extension teams during farm visits and farmer training;
- iii. Participating in field days and agricultural shows to disseminate livestock production technologies and information;
- iv. Collecting and collating livestock data and information for gross margins, market access and planning;
- v. Participating in collaborative research activities; collecting Livestock inputs and products samples for analysis;
- vi. Advising farmers on group formation, construction of farm structures and equipments.

(b) Requirements for Appointment

For appointment to this grade, a candidate must have: -

- i. Diploma in any of the following fields:-Animal Science, Animal Production, Livestock Production or Dairy Technology from a recognized Institution;
- ii. Certificate in computer applications from a recognized institution.

Terms of Service: Permanent and Pensionable.

HOW TO APPLY:


- Kericho County residents should indicate their respective wards and locations.
- Applications should be made online through <https://psbkericho.co.ke/vacancies>.
- Applicants MUST attach **original scanned:** National Identity cards/passport, curriculum vitae, academic and professional certificates and other testimonials on or before **Friday 28th July 2023**.
- Applicants must meet the requirements of Chapter (6) six of the Constitution of Kenya, specifically applicants must provide;
 - (a) A valid tax Compliance Certificate from the Kenya Revenue Authority (KRA);
 - (b) A valid Certificate of Good Conduct from the Directorate of Criminal Investigation (DCI);
 - (c) A valid Clearance Certificate from the Higher Education Loans Board (HELB); and
 - (d) A valid Clearance Certificate from an approved Credit Reference Bureau (CRB).

IMPORTANT:

- Details of the qualifications and requirements can be obtained from <https://psbkericho.co.ke/download>.
- Any application/s sent through **post or hand delivered** will **NOT** be accepted/ considered.
- Only shortlisted applicants will be contacted
- Be aware of fraudsters. Applicants are advised not to send or give money for any purpose whatsoever including administrative or shortlisting fee. Anyone asking for money or soliciting for bribes should be reported to the nearest police station.

N/B:

County Government of Kericho is an equal opportunity employer. Persons with disability and marginalized groups are encouraged to apply.


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