



## **COUNTY GOVERNMENT OF KERICHO**

### **COUNTY PUBLIC SERVICE BOARD**

#### **VACANCIES**

Kericho County Public Service Board wishes to recruit competent, self-driven and qualified staff to fill the following positions in the Department of Roads, Public Works and Transport pursuant to Article 176 of the Constitution of Kenya and County Governments Act No.17 of 2012.

**1. KCPSB/2023/190: SENIOR PRINCIPAL SUPERINTENDING ENGINEER (STRUCTURAL) (PUBLIC WORKS), JOB GROUP R (1 POST)**

**(a) Duties and responsibilities**

Duties and responsibilities will include the following;

- i. Planning, design, supervision of, construction, contracts, materials investigating and research related to building and other structures like swimming pools;
- ii. Direction, control and supervision of staff and financial control in the Division, Administrative matters, procurement financial control and supervision of staff;
- iii. Ensuring sufficiency of design and contract drawings;
- iv. Implementation of the specifications and quality control;
- v. Formulation of design standards and procedure;
- vi. Development of research on materials in buildings/civil and marine works technology;
- vii. Registration of consulting engineers, registration of civil engineering contractors; and

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06/07/2023

- viii. Coordination of design supervision of construction and maintenance of public buildings and civil and other public works.

**(b) Requirements for Appointment**

For appointment to this grade an officer must have:

- i. Served in the grade of Principal superintending Engineer(structural) or comparable and relevant position in the public service for at last three (3 years);
- ii. Bachelor's degree in Civil Engineering or its equivalent and other relevant qualification from a recognized institution;
- iii. Registered with the engineer's registration board of Kenya (ERB);
- iv. A current valid annual practicing license from Engineers Registration Board of Kenya;
- v. Corporate membership with institution of Engineers of Kenya(IEK);
- vi. Attended Strategic Leadership Development Course (SLDP) not less than six (6 weeks) from a recognized institution.


**Terms of Service:** Three (3) Year Contract.

**2. KCPSB/2023/191: SENIOR PRINCIPAL SUPERINTENDING ENGINEER (ROADS), JOB GROUP 'R' (1 POST)**

**(a) Duties and responsibilities**

Duties and responsibilities will include the following;

- i. Planning, design, supervision of construction, contracts, materials investigating and research related to roads and other related structures;
- ii. Direction, control and supervision of staff and financial control in the Division, Administrative matters, procurement financial control and supervision of staff;
- iii. Ensuring sufficiency of design and contract drawings;
- iv. Implementation of the specifications and quality control;
- v. Formulation of design standards and procedure;

  
06/07/2023

- vi. Development of research on materials in roads/civil works;
- vii. Registration of consulting engineers, registration of roads engineering, contractors; and
- viii. Coordination of design supervision of construction and maintenance of roads, bridges, drainages and other related civil works.

**(b) Requirements for Appointment**

For appointment to this grade an officer must have: -

- i. Served in the grade of Principal superintending Engineer(roads) or comparable and relevant position in the public service for at last three (3 years);
- ii. Bachelor's degree in Civil Engineering or its equivalent and other relevant qualification from a recognized institution;
- iii. Registered with the engineer's registration board of Kenya (ERB);
- iv. A current valid annual practicing license from Engineers Registration Board of Kenya;
- v. Corporate membership with institution of Engineers of Kenya (IEK); and
- vi. Attended Strategic Leadership Development Course (SLDP) not less than six (6 weeks) from a recognized institution.


**Terms of Service:** Three (3) Year Contract.

**3. KCPSB/2023/192: SENIOR PRINCIPAL SUPERINTENDING ENGINEER (TRANSPORT), JOB GROUP 'R' (1 POST)**

**(a) Duties and responsibilities**

Duties and responsibilities will include the following: -

- i. Planning, design, supervision of construction, contracts, materials investigating and research related to Transport and other related structures;
- ii. Direction, control and supervision of staff and financial control in the

  
06/07/2023

- Division, Administrative matters, procurement financial control and supervision of staff;
- iii. Ensuring efficient and smooth transport/ fleet management.
  - iv. Implementation of the specifications and quality control;
  - v. Formulation of design standards and procedure;
  - vi. Development of research on materials in roads/civil works;
  - vii. Registration of consulting engineers, registration of roads engineering, contractors; and
  - viii. Coordination of design supervision of construction and maintenance of roads, bridges, drainages and other related civil works.

**(b) Requirements for Appointment**

For appointment to this grade an officer must have: -


- i. Served in the grade of Principal superintending Engineer(Mechanical) or comparable and relevant position in the public service for at last three (3 years);
- ii. Bachelor's degree in Mechanical Engineering or its equivalent and other relevant qualification from a recognized institution;
- iii. Registered with the Engineer's Registration Board of Kenya (ERB);
- iv. A current valid Annual Practicing license from Engineers Registration Board of Kenya;
- v. Corporate membership with Institution of Engineers of Kenya (IEK); and
- vi. Attended Strategic Leadership Development Course (SLDP) not less than six (6 weeks) from a recognized institution.

**Terms of Service:** Three (3) Year Contract.

**4. KCPSB/2023/193: PRINCIPAL SUPERINTENDING ENGINEER  
(MECHANICAL), JOB GROUP 'Q'- (1 POST)**

**(a) Duties and responsibilities**

An officer at this level will be deployed to perform duties which will include: -


  
06/07/2023

- i. Consultancy services;
- ii. Equipment utilization and maintenance;
- iii. Planning and development;
- iv. Checking and advising on standards for vehicles, plant and equipment;
- v. Co-ordination and disposal of vehicles, plant, equipment and other mechanical stores;
- vi. Standardization of procurement procedures as per the procurement Act;
- vii. Co-ordination of the departments technical consultancy services with other public and private sectors;
- viii. Overseeing staff welfare and discipline;
- ix. Control, direction and supervision of Equipment Maintenance activities in the County and the workshops;
- x. Co-ordination and supervision of the preparation expenditure forecasts on maintenance activities;
- xi. Monitoring expenditure in the County against the department's votes;
- xii. Co-ordination of the preparation of equipment maintenance progress reports.

**(b) Requirements for Appointment**

For appointment to this grade an officer must have: -

- i. Served in the grade of chief superintending engineer (mechanical) or a comparable and relevant position in the public service for at least three (3) years or seven (7) years in a comparable position in the private sector;
- ii. A bachelor degree in mechanical engineering from a recognized institution in Kenya.
- iii. Been registered by the engineer's registration board of Kenya
- iv. Current valid annual practicing license from the Engineers registration board of Kenya
- v. Corporate membership with the institution of engineer of Kenya (IEK);
- vi. Strategic leadership development course or related course lasting not

  
06/07/2023

less than six (6) weeks from a recognized institution will be an added advantage;

- vii. Demonstrated general administrative ability required for effective planning, direction, control and coordination of mechanical engineering programmes.


**Terms of Service:** Three (3) Year Contract.

**5. KCPSB/2023/194: CHIEF SUPERINTENDING ENGINEER (TRANSPORT),  
JOB GROUP 'P' (1 POST)**

**(a) Duties and Responsibilities**

An officer at this level will be deployed to perform duties and responsibilities that will entail: -

- i. Planning, direction and supervision of all activities related to tenders, designing, inspection and administration of supply contracts;
- ii. Establishment of standards and final preparation of specifications for plant, vehicles and equipment;
- iii. Control of Mechanical Transport and Plant Funds and Monitoring Funding Scheme expenditure, income and cost variations and recommending charges to hire rates and maintaining records of vehicles and plant maintenance costs for replacement programming;
- iv. Control and supervision of all activities of the central workshops including repair and overhaul of plant, vehicle and mechanical equipment and manufacture works;
- v. Control of funds allocated to central workshops;
- vi. Implementation of maintenance and overhaul programmes and standards;
- vii. Preparations of progress and output reports;
- viii. Assessing and advising on workshop, facilities, manpower and training requirements;

  
06/07/2023



- ix. Direction and coordination of all mechanical engineering functions at the Mechanical and Transport Department;
- x. Monitoring vehicle and plant availability and utilization, planning and directing measures to improve availability and utilization in liaison with the users;
- xi. Assessing and advising on workshop facilities;
- xii. control and supervision of all planning programmes related to mechanical, engineering in the department;
- xiii. Long-term planning for equipment management and workshop development programmes.

**(b) Requirements for Appointment**


For appointment to this grade, an officer must have: -

- i. Served in the grade of Senior Superintending Engineer (Mechanical) or a comparable and relevant position in the Public Service for at least three (3) years;
- ii. A Bachelor's Degree in Mechanical Engineering or any other relevant and equivalent qualification from a recognized institution;
- iii. Been registered by the Engineers Registration Board of Kenya;
- iv. Current valid annual Practicing License from the Engineers Registration Board of Kenya;
- v. Corporate Membership with the Institution of Engineers of Kenya (IEK);
- vi. Attended a Strategic Leadership Development Course not less than six (6) years from a recognized Institution; and
- vii. Demonstrated general administrative ability required for direction, control and implementation of mechanical engineering programmes.

**Terms of Service:** Three (3) Year Contract.

**6. KCPSB/2023/195: CHIEF SUPERINTENDING ENGINEER (STRUCTURAL), JOB GROUP 'P' (1 POST)**

**(a) Duties and Responsibilities**

  
06/07/2023

The duties and responsibilities will include the following: -

- i. Designing, detailing and site supervision of structures in various materials and forms of construction;
- ii. Liaising with architects and other agencies on project development;
- iii. Checking and monitoring projects designed by consulting engineers and structural assistants working in the specific project;
- iv. supervising of structural, civil and Drainage works prepared by the Department and consulting engineers;
- v. Enforcing specifications, compliance with engineers' drawings, conditions of contract, quality control, approval and measurement of completed works, progress reports and guidance of Roads engineers on all technical aspects of the work;
- vi. Supervising structural and civil works prepared by the Department and consulting engineers; and
- vii. Enforcing specifications, compliance with engineers' drawings, conditions of contract, quality control, approval and measurement of completed works, progress reports and guidance of county structural engineers on all technical aspects of the work.

**(b) Requirements for Appointment**

For appointment to this grade, an officer must have:

- i. Served in the grade of Senior Superintending Engineer (Structural) or comparable and relevant position in the Public Service for at least three (3) years or six (6) years in a comparable position in the private sector;
- ii. A Bachelor's Degree in Civil Engineering from a recognized institution in Kenya;
- iii. Been registered with the Engineering Registration Board of Kenya (ERB);
- iv. A current valid annual practicing license from the Engineers Registration Board of Kenya;

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06/07/2023



- v. Corporate membership with the Institution of Engineers of Kenya (IEK); and
- vi. Strategic leadership Development Course or related course lasting not less than six (6) weeks from a recognized institution will be an added advantage.

**Terms of Service:** Three (3) Year Contract

**7. KCPSB/2023/196: CHIEF SUPERINTENDING ENGINEER (CIVIL), JOB GROUP 'P' (1 POST)**


**(a) Duties and Responsibilities**

- i. Designing and supervision of construction of civil, marine and structural works;
- ii. Preparation of tender documents and cost estimates for civil and marine works;
- iii. Carrying out structural integrity surveys on existing buildings and analysis of test results.

**(b) Requirements for Appointment**

- i. Bachelor's degree in Civil Engineering or its equivalent and relevant qualification from a recognized Institution;
- ii. Registered with the Engineers Registration Board of Kenya (ERB);
- iii. Current valid annual Practicing license from the Engineers Registration Board of Kenya;
- iv. Corporate membership with the Institution of Engineers of Kenya (IEK);
- v. Attended a Project Development and Management course lasting not less than four (4) weeks from a recognized Institution; and
- vi. Shown merit and ability as reflected in work performance and results.

**Terms of Service:** Three (3) Year Contract.

  
06/07/2023

**8. KCPSB/2023/197: CHIEF SUPERITENDENT (ELECTRICAL), JOB GROUP 'M'  
(1 POST)**

**(a) Duties and Responsibilities**

Specific duties will involve the supervision of inspections;


- i. Maintenance of electrical installations in public buildings and Government quarters;
- ii. Commissioning, testing and maintenance of electrical controls related to fire-detection equipment, cookers, water-heaters, general domestic appliances power generating plants and machinery, catering equipment and low/medium voltage distribution systems;
- iii. Undertaking field activities including surveys, commissioning and acceptance of electrical equipment;
- iv. Assessment of equipment performance and making recommendations where necessary for replacement of unserviceable equipment;
- v. Supervise staff working under him/her; and
- vi. Preparation of design drawings and preparing estimates for electrical installations for supply of power to public buildings, hospitals and other institutions in consultation with Electrical Engineer.

**(b) Requirements for Appointment**

- i. Served in the grade of Senior Superintendent (Electrical) or comparable and relevant position in the Public Service for at least three (3) years.
- ii. A Diploma in Electrical Engineering or Technician Certificate Part III or equivalent and relevant qualification from a recognized Institution;
- iii. Attended a Supervisory Management Course lasting not less than four (4) weeks from a recognized Institution; and
- iv. Shown merit and ability as reflected in work performance and results.

**Terms of Service:** Three (3) Year Contract.

**9. KCPSB/2023/198: ASSISTANTENGINEER MECHANICAL (TRANSPORT),  
JOB GROUP 'M' (1 POST)**


  
06/07/2023

### **(a) Duties and Responsibilities**

Duties and responsibilities entail: -

- i. Preparation of development plans, proposals and designs for new and improved workshop facilities;
- ii. Implementation of workshop development programmes;
- iii. Design of vehicles bodies, special purpose plant, vehicles and plant modifications, and other items;
- iv. Preparation of requirements for procurement and replacement, overhaul, utilization, allocation and arrangement of the vehicle, plant, equipment and workshops tools;
- v. Building services in the department headquarters and central workshops;
- vi. Manpower development and training; preparation and submissions of reports and returns;
- vii. Staff discipline and welfare;
- viii. Repair and maintenance of the mechanical machines and equipment;
- ix. Provision of transport services;
- x. Submission of regular reports, advising on spares;
- xi. Enforcement of quality; submission of regular progress reports;
- xii. Advising on spares holdings and on all matters connected with maintenance and repair of vehicles and plant; and
- xiii. Managing the Mechanical and Transport Fund at the regional level;
- xiv. Control and supervisions of a transport office and the fleet of vehicles in a ministry;
- xv. Advising and monitoring on servicing;
- xvi. Repairs, maintenance and disposal of vehicles, plant and equipment in a ministry; and
- xvii. Staff discipline and welfare.

### **(b) Requirements for Appointment**

  
06/07/2023

- i. Served as Assistant Engineer I (Mechanical) or comparable and relevant position in the Public Service for a minimum period of three (3) years;
- ii. A Bachelor Degree in Mechanical Engineering or its Equivalent from a recognized Institution;
- iii. Been registered by Engineers Registration Board of Kenya
- iv. Current Valid annual Practicing License from the Engineers Registration Board of Kenya;
- v. Corporate Membership with the Institutions of Engineers of Kenya (IEK)
- vi. Attended a Project Development and Management Course lasting not less than four (4)Weeks from a recognized Institution; and
- vii. Shown merit and ability as reflected in work performance and results.

**Terms of Service:** Three (3) Year Contract.

## **10. KCPSB/2023/199: ARCHITECT, JOB GROUP 'J' (1 POST)**

### **(a) Duties and Responsibilities**


Duties and responsibilities at this level will include: -

- i. Preparing sketch/scheme designs and specifications;
- ii. Prepare architectural designs, plans, and specifications, using AUTOCAD;
- iii. Assist in designing alterations to buildings and structures and in preparing accurate drawings;
- iv. Ensure modern building construction methods and materials are used for every works/project;
- v. Producing drawings, interpretation of client's requirements;
- vi. Posting contract administration.

### **(b) Requirements for appointments**

For appointment to this position a candidate must have: -

- i. Bachelor's Degree in Architecture or its equivalent and relevant qualification from a university recognized in Kenya;

  
06/07/2023

- ii. Served in the grade of Architectural Assistant II in Public Service or Private Sector for at least two (2) years;
- iii. Graduate membership with the Architectural Association of Kenya;
- iv. Certified AutoCAD designer or Technical Design Draughtsman; and
- v. Certificate in computer applications from a recognized institution.

**Terms of Service:** Three (3) Year Contract.

**11. KCPSB/2023/200: QUANTITY SURVEYOR (PUBLIC WORKS), JOB GROUP 'K' (1 POST)**

**(a) Duties and Responsibilities**

This is the entry and training grade into this cadre; an officer at this level will work under the guidance of a senior officer.

Duties and responsibilities entail: -

- i. Preparation of bills of quantities;
- ii. Participating in tender checking, evaluation and reporting;
- iii. site measurements and surveying work in progress;
- iv. preparation of interim payments; and
- v. Collection analysis of cost data on building and civil engineering works for preparation of construction cost handbook.

**(b) Requirements for appointment**

For appointment to this grade a candidate must have: -

- i. Bachelor's degree in any of the following fields;- Building Economics or Quantity Surveying from a recognized institution;
- ii. Been registered as a Graduate member of Either the Architectural Association of Kenya or Institution of Quantity Surveyors of Kenya; and
- iii. Proficiency in computer applications.

**Terms of Service:** Three (3) Year Contract.

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06/07/2023

**12. KCPSB/2023/201: SENIOR INSPECTOR BUILDING (PUBLIC WORKS),  
JOB GROUP 'K' (1 POST)**

**(a) Duties and Responsibilities**

Duties and Responsibilities at this level will entail: -

- i. Reading and interpreting architectural and engineering drawings, comparing their details with work on site and compiling site weekly reports;
- ii. Assisting in planning a building programme for a group of buildings, ensuring that construction work in progress is in accordance with specifications and taking details of provisional items;
- iii. Supervision of artisans carrying out repairs and alteration of existing buildings; and
- iv. Preparation of cost estimates and schedules of materials.

**(b) Requirement for Appointments**

For appointment to this grade an officer must have: -

- i. Diploma in building and civil engineering or construction technician Certificate part III or its equivalent and relevant qualification from a recognized institution;
- ii. Served in the grade of Inspector Buildings for a minimum period of three (3) years;
- iii. Shown merit and ability as reflected in work performance and results.


**Terms of Service:** Three (3) Year Contract.

**13. KCPSB/2023/202: ASSISTANT ELECTRICAL ENGINEER, JOB GROUP  
'K' (1 POSTS)**

**(a) Duties and Responsibilities**

Duties and Responsibilities at this level will entail: -

- i. Designing, installing and maintaining electrical engineering services in offices, conferences complexes educational institutions, public buildings and centralized catering and laundry units;

  
06/07/2023



- ii. Collecting and compiling data in consultation with the user of facilities to determine the appropriate development requirements; and;
- iii. Supervising installation work carried out by contractors.

**(b) Requirement for Appointments**


For appointment to this grade an officer must have: -

- i. Bachelor's degree in Electrical Engineering or its equivalent qualification from a recognized institution;
- ii. Registration by Engineers Registration Board of Kenya as a Graduate Engineer; and
- iii. Proficiency in computer applications.

**Terms of Service:** Three (3) Year Contract.

**HOW TO APPLY:**

- Kericho County residents should indicate their respective wards and locations.
- Applications should be made online through <https://psbkericho.co.ke/vacancies>.
- Applicants MUST attach **original scanned:** National Identity cards/passport, curriculum vitae, academic and professional certificates and other testimonials on or before **Friday 28th July 2023**.
- Applicants must meet the requirements of Chapter (6) six of the Constitution of Kenya, specifically applicants must provide;
  - (a) A valid tax Compliance Certificate from the Kenya Revenue Authority (KRA);
  - (b) A valid Certificate of Good Conduct from the Directorate of Criminal Investigation (DCI);
  - (c) A valid Clearance Certificate from the Higher Education Loans Board (HELB); and

  
06/07/2023

(d) A valid Clearance Certificate from an approved Credit Reference Bureau (CRB).

**IMPORTANT:**

- Details of the qualifications and requirements can be obtained from <https://psbkericho.co.ke/download>.
- Any application/s sent through **post or hand delivered** will **NOT** be accepted/ considered.
- Only shortlisted applicants will be contacted.
- Be aware of fraudsters. Applicants are advised not to send or give money for any purpose whatsoever including administrative or shortlisting fee. Anyone asking for money or soliciting for bribes should be reported to the nearest police station.

**N/B:**

**County Government of Kericho is an equal opportunity employer. Persons with disability and marginalized groups are encouraged to apply.**

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06/07/2023